

Wedding Timeline

Provided by:

Occasions

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1 Year or Less Prior to Wedding

- Set the date
- Announce your engagement with “Save the Date” note cards
- Decide on your style
- Set a budget
- Choose all wedding attendants
- Meet with officiate
- Start preparation classes if required
- Reserve the ceremony site
- View venues and meet with event planners at venues
- Set up taste testing with caterers and determine budget for food
- Reserve the reception venue and hotel block of rooms
- Select your wedding gown
- Decide on honeymoon location and budget
- Reserve photographer
- Reserve wedding designer or planner (set up your complementary consultation with Occasions)
- Reserve entertainment
- Set up appointment with bakery for taste testing and reserve baker
- Reserve transportation
- Decide on color scheme, theme, and personal touches
- Set up appointment with florist to choose style and reserve service3s
- Contact rental company for tent, tables, chairs, linens, and décor elements
- Discuss and start making guest list
- Reserve wedding night accommodations

6-9 Months Prior

- Select and reserve caterer
- Make hotel reservations and travel arrangements
- Shop for mothers’ dresses
- Order gowns/attire for attendants (gowns take a minimum of 4 months production and you will need to allow 1 month for alterations)
- Reserve hair salon for hair, nails, makeup, massage, wax
- Choose groom’s dinner location and style
- Plan party for wedding attendants
- Select wedding rings
- Reserve ceremony musicians
- Choose registry locations and items
- Schedule ceremony rehearsal
- Choose bridal attire for attendants
- Decide on decorations and centerpieces

- Select personal attendant, punch/cake server, guest book attendant, program attendant
- Select videographer
- Set up seating for engagement photo

6 Months Prior to wedding

- Update guest list
- Update passport
- Register for gifts
- Choose hair style
- Choose tuxes for men
- Choose attendants' gifts
- Select ceremony readings
- Purchase shoes and accessories
- Make ceremony music choices
- Meet with venue event planner: Select reception linens and dinnerware and menu, beverage choices, confirm budget
- Choose invitations

4 Months Prior to Wedding

- Finalize guest list
- Order invitations, programs, thank you notes, menu cards, personalized napkins, cake topper
- Make final selections with caterer
- Decide on cake style and order
- Make final decision on floral selections
- Finalize décor elements
- Confirm all services
- Discuss insurances and get quotes
- Arrange child care for children

3 Months Prior to Wedding

- Address invitations
- Discuss timelines with service providers for delivery of services: florist, cake, food, ceremony, rehearsal, music
- Attend showers in your honor
- Confirm all reservations for transportation
- Schedule evening with attendants to assist with favors, menu cards
- Have gown fitting
- Send engagement photo and announcement to newspaper
- Purchase attendant gifts
- Confirm honeymoon plans and transportation
- Provide list of desired photos to photographer

2 Months Prior to Wedding

- Have final meeting with venue event planner to finalize timeline, seating arrangement, beverages
- Purchase guest book, garter, toasting glasses, ceremony candle
- Write vows
- Determine seating chart and write place cards
- Fill out name changes for drivers license, social security, professional licenses

1 Month Prior to Wedding

- Get marriage license
- Have final gown fitting and finalize accessories
- Call guests who have not responded to confirm
- Finalize guest numbers with venue, decorator, baker
- Finalize flower and music
- Set up trial hair appointment with veil
- Order new address cards
- Make boxes of supplies for church, reception hall
- Purchase aisle runner
- Wear wedding shoes for a few hours to break them in
- Assign one person to be contact for the wedding day and provide all services their phone number/information. Arrange for gifts to be brought from venue to your home.
- Make changes to banking documents
- Fill out change of address forms at post office
- Determine changes needed for cable, phone, etc.

One Week Prior to Wedding

- Final confirmation of timelines with all services
- Make sure gown is steamed
- Pick up gown and headpiece
- Confirm transportation and honeymoon details; give copy of information to a family member
- Get travelers checks for honeymoon
- Confirm honeymoon accommodations and transportation to airport
- Make and drop off goodie baskets to hotels
- Provide timeline to all attendants, parents and officiate, limo driver
- Write checks for final payments to all service providers
- Finalize set up times at venue for decorating
- Pack for honeymoon
- Make small bag for emergencies the day of the wedding: safety pins, hair pins, hair spray, pantyhose, sewing kit, camera for impromptu pictures with your attendants
- Check weather if having outdoor event; make arrangements for alternate location
- Arrange for snack tray and beverages to be picked up and brought to areas attendants will be getting ready
- Have boxes for church and reception brought to location the day of the event

Rehearsal

- Provide the event schedule to attendants
- Discuss transportation
- Decorate church

Day of Wedding

- Eat light breakfast
- Wear button up blouse to hair dresser
- Give attendants gifts
- Pose for impromptu pictures with your attendants
- Relax, smile, & enjoy the moment!